

Appendix 8

Format for Mandatory Disclosure

Mandatory Disclosure

| | | |
|---|---|--|
| 1 | AICTE File No. | 06/02/WB/ENGG/2008/04 |
| | Date & Period of last approval | 14/07/2009 |
| 2 | Name of the Institution | SWAMI VIVEKANANDA INSTITUTE OF SCIENCE & TECHNOLOGY |
| | Address of the Institution | Dakshin Gobindapur, P.S.- Sonarpur, Kolkata-700 103 |
| | City & Pin Code | KOLKATA-700103 |
| | State / UT | WEST BENGAL |
| | Longitude & Latitude | 22°23'8"N 88°24'53"E |
| | Phone number with STD code | 033-2437-9913 |
| | FAX number with STD code | 033-2437-9913 |
| | Office hours at the Institution | 10a.m. -7p.m. |
| | Academic hours at the Institution | 10a.m.-5p.m. |
| | Email | Info@svist.org |
| | Website | Www.svist.org |
| | Nearest Railway Station(dist in Km) | Baruipur, 4k.m. |
| | Nearest Airport (dist in Km) | NETAJI SUBHASH CHANDRA BOSE INTERNATIONAL AIRPORT |
| 3 | Type of Institution | Private-Self Financed |
| | Category (1) of the Institution | Non Minority |
| | Category (2) of the Institution | Co-Ed |
| 4 | Name of the organization running the Institution | SWAMI VIVEKANANDA INSTITUTE OF SCIENCE & TECHNOLOGY |
| | Type of the organization | Trust |
| | Address of the organization | 12 Pran Nath Pandit Street, Kolkata-700025 |
| | Registered with | ADSRO |
| | Registration date | 03/10/2007 |



| | | |
|---|---|---|
| | Website of the organization | |
| 5 | Name of the affiliating University | WEST BENGAL UNIVERSITY OF TECHNOLOGY |
| | Address | BF-142, Salt Lake City, Kolkata- 700064 |
| | Website | Www.wbut.ac.in |
| | Latest affiliation period | 10/07/2008 |
| 6 | Name of Principal / Director | Prof.(Dr.) S.K. Bhowmick |
| | Exact Designation | PRINCIPAL |
| | Phone number with STD code | 033-2437-9913 |
| | FAX number with STD code | 033-2437-9913 |
| | Email | principal@svist.org; sisirkr@rediffmail.com |
| | Highest Degree | Ph. D.(Sc.), Fluid Mechanics |
| | Field of specialization | Fluid Mechanics |
| 7 | Governing Board Members | |

| NAME | EDUCATIONAL QUALIFICATION |
|--|---------------------------|
| Prof. Manoj Ghosh- Chairman | BE (ELECTRONICS), Ph.D |
| Prof. T.K. Parya- Regional Officer , A.I.C.T.E | Representative, WBUT |
| Dr. Ashoke Binaykia- Trustee | MBBS, MD |
| Dr. Sarashi Mohan Dan- Registrar, Burdwan University | Ph.D |
| Mr. Chandan Gupta- Trustee | BE, PGDBM |
| Dr. Nandan Gupta- Trustee | MBBS, PGDBM |
| Mr. Rakesh Binaykia- Industrialist | MBBS |
| Mr. Indranil Das- Director, I.B.M. | BE, PGDBM |
| Dr. S.K. Bhowmick- Principal, S.V.I.S.T | B.Sc, M.Sc, Ph.D |

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|---|--|
| Frequency of meetings & date of last meeting | Governing Board Members normally meets 2-3 times in a Semester |
|---|--|

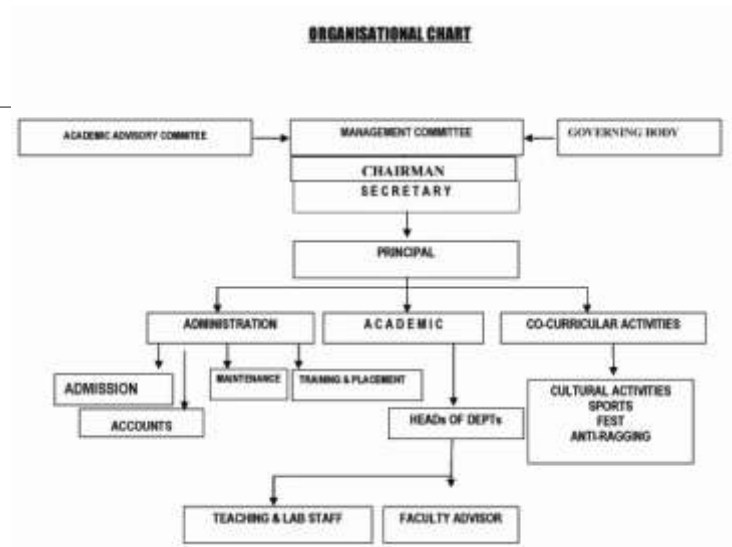
8 Academic Advisory Body

| NAME | EDUCATIONAL QUALIFICATION |
|---------------------------|---------------------------|
| Prof. Manoj Ghosh | B.E, Ph.D |
| Prof. T.K. Pariya | B.Tech, M.Tech, Ph.D |
| Dr. Saroshi Mohan Dam | Ph.D |
| Prof. Atal Chowdhury | B.E, M.E, Ph.D |
| Prof. Keshab Bhattacharya | B.E, M.E, Ph.D |
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Frequency of meetings & date of last meeting

The Academic Advisory committee meets at least once in a Semester

9 Organisational Chart



10 Student feedback mechanism on Institutional Governance/faculty performance

See Annexure 1

11 Grievance redressal mechanism for faculty, staff and students

See Annexure 2

12 Name of the Department*

CSE, ECE, EEE, ME

Course

B.TECH

Level

UG

**1st Year of approval by the Council
Year wise Sanctioned Intake**

2008

270+60

240

| | | | | | | | |
|----|---|---------------------|----------|---------------------------|-------|----|-------|
| | Year wise Actual Admissions | 235+23 | 237-1 | CAY-2 | | | |
| | Cut off marks – General quota | 50% PCM & 50% TOTAL | | 50% PCM & 50% TOTAL -2 | | | |
| | % Students passed with Distinction | NA | CAY | NA | CAY-1 | NA | CAY-2 |
| | % Students passed with First Class | NA | CAY | NA | CAY-1 | NA | CAY-2 |
| | Students Placed | NA | CAY | NA | CAY-1 | NA | CAY-2 |
| | Average Pay package, Rs./Year | NA | CAY | NA | CAY-1 | NA | CAY-2 |
| | Students opted for Higher Studies | NA | CAY | NA | CAY-1 | NA | CAY-2 |
| | Accreditation Status of the course | Not eligible yet | | | | | |
| | Doctoral Courses | No | | | | | |
| | Foreign Collaborations, if any | No | | | | | |
| | Professional Society Memberships | No | | | | | |
| | Professional activities | No | | | | | |
| | Consultancy activities | No | | | | | |
| | Grants fetched | No | | | | | |
| | Departmental Achievements | | | | | | |
| | Distinguished Alumni | No | | | | | |
| 13 | Name of Teaching Staff* | See Annexure 3 | | | | | Photo |
| | Designation | | | | | | |
| | Department | | | | | | |
| | Date of Joining the Institution | | | | | | |
| | Qualifications with Class/Grade | UG | PG | PhD | | | |
| | Total Experience in Years | Teaching | Industry | Research | | | |
| | Papers Published | National | | International | | | |
| | Papers Presented in Conferences | National | | International | | | |
| | PhD Guide? Give field & University | Field | | University | | | |
| | PhDs / Projects Guided | PhDs | | Projects at Masters level | | | |
| | Books Published / IPRs/ Patents | | | | | | |
| | Professional Memberships | | | | | | |
| | Consultancy Activities | | | | | | |
| | Awards | | | | | | |
| | Grants fetched | | | | | | |

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|----|---|-------------------------------------|---------------------|
| | Interaction with Professional Institutions | | |
| 14 | Admission quota# | 10% AIEEE, 80% WBJEE, 10% MQ | |
| | Entrance test / admission criteria | AIEEE, WBJEE | |
| | Cut off / last candidate admitted | Rank 40312(WBJEE) | Rank 23741(WBJEE) |
| | Fees in rupees | Rs. 23500/- Per Sem | Rs. 22800/- Per Sem |
| | Number of Fee Waivers offered | NIL CAY | CAY-1 CAY-2 |
| | Admission Calendar | JULY- AUGUST EVERY YEAR | |
| | PIO quota | NO | |
| 15 | Infra structural information^ | | |
| | Classroom/Tutorial Room facilities | 13+2 / 4+1 | Photo |
| | Laboratory details | 30+1 | Photo |
| | Computer Centre facilities | 1+1 | Photo |
| | Library facilities | 1+1 | Photo |
| | Auditorium / Seminar Halls / Amphi | 1+1 | Photo |
| | Cafeteria | 1 | Photo |
| | Indoor Sports facilities | T.T, CARROM, BADMINTON | Photo |
| | Outdoor Sports facilities | FOOTBALL, CRICKET | Photo |
| | Gymnasium facilities | MULTIGYM | Photo |
| | Facilities for disabled | | |
| | Any other facilities | | |
| | | N.B.: CD is attached for Photograph | |
| 16 | Boys Hostel | 4 | |
| | Girls Hostel | 2 | |
| | Medical & other Facilities at Hostel | 2 | |
| 17 | Academic Sessions | JULY-JUNE | |
| | Examination system, Year / Sem | ODD SEM- DECEMBER, | EVEN SEM-MAY |
| | Period of declaration of results | ODD SEM - FEBRUARY EVEN SEM - JULY | |
| 18 | Counseling / Mentoring | | |
| | Career Counseling | | |

| | | |
|-----------|--|---------------------------|
| | Medical facilities | YES |
| | Student Insurance | NO |
| 19 | Students Activity Body | See Annexure 4 |
| | Cultural activities | |
| | Sports activities | |
| | Literary activities | |
| | Magazine / Newsletter | |
| | Technical activities / TechFest | |
| | Industrial Visits / Tours | |
| | Alumni activities | |
| 20 | Name of the Information Officer for RTI | DR. NANDAN GUPTA |
| | Designation | DIRECTOR |
| | Phone number with STD code | 033-2437-9913 |
| | FAX number with STD code | 033-2437-9913 |
| | Email | Drnandangupta@hotmail.com |

CAY=Current Academic Year

*Repeat this template for each department / staff.

#Repeat this template for additional quota, if any.

^Add photographs

Annexure-1

This is a confidential document and will be handled by the Director only.

FACULTY FEEDBACK FORM

Objective: The purpose of this feedback is to further improve the performance of the faculty with your cooperation. Kindly play the role of a counselor rather than that of a judge. Your assessment should be unbiased and objective.

Please rate the faculty who have been associated with your class room teaching on a 6 point scale, ranging from 6 (very high rating) to 1 (very low rating). Indicate the rating on various attributes* and overall competence.

| | | | | | |
|------------------|------------------|-------------|-------------|-------------|------------------|
| 6 | 5 | 4 | 3 | 2 | 1 |
| Excellent | Very Good | Good | Fair | Poor | Very Poor |

| Paper Code | Name of the faculty | A | B | C | D | E | F | G | Total |
|------------|---------------------|---|---|---|---|---|---|---|-------|
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***Attributes:**

- A : Knowledge
 - B : Communication Skills
 - C : Giving Assignments / Exercises / Projects / Quiz etc.
 - D : Interactive approach / Encouraging students to ask questions & to participate actively in the class
 - E : Accessibility / Involvement of the faculty outside the class
 - F : Interest generated by the faculty in the course / programme
 - G : Control over the class
- Note: Do not write your Name of Roll No. Anywhere on the form.
Please write suggestions (if any), for improvement overleaf.

Annexure-2 Grievance Redressal Form

Please submit this Form at Drop Box/ online at admin@svist.org

| Please fill up the form for new Complaint | |
|--|--|
| Name of the Complainant | |
| Email Id | |
| Address with Phone Number of the Complainant | |
| Name of the Industry/Person against whom the complaint is lodged: | |
| Address of the Industry / Person against whom the complaint is lodged: | |
| Complaint Details | |



SWAMI VIVEKANANDA INSTITUTE OF SCIENCE & TECHNOLOGY

Dakshin Gobindapur, P.S – Sonarpur
Kolkata 145

Approved by AICTE &
Affiliated to WBUT

Ph: 033-2437-9913
Tele Fax: 033-2437-9913
Email: info@svist.org
Website: www.svist.org.

Annexture-4

Students Activity Committee for the Academic Year

2009-2010

1. Cultural Committee:

Name of Core Committee Members

Joyeeta Basu, CSE 2nd Year (Joint Secretary)

Riddhi P Udeshi, ECE 2nd Year (Joint Secretary)

Dr. Manasi Mukhopadhyay (Faculty In-Charge)

2. Sports Committee:

Name of Core Committee Members

Arghajit Guha, CSE 2nd year (Joint Secretary)

Partha Sarathi De Sarkar (Joint Secretary)

Dr. Pinak Pani Nath (Faculty In-Charge)

3. Fest (Kadrom 2010) Committee:

Name of Core Committee Members

Debarun Bhattacharya, EEE 2nd Year (Joint Secretary)

Soumadeep Ghosh, ME 2nd Year (Joint Secretary)

Mr. Dipankar Ghosh (Faculty In-Charge)

4. Industrial Visit/Tour Committee:

Mr. Uttam Kumar Mandal, Faculty, Dept. of Mechanical Engg.

Mr. Avijit Saha, Faculty, Dept. of Electrical and Electronics Engg.